**Advertisement Date: 23th April 2024**

**Closing Date: 7th May 2024**

JOB TITLE: Fire Officer

JOB LOCATION: Providenciales

DEPARTMENT: Fire Services

REPORTING MANAGER: Crew/ Watch Manager

EMPLOYMENT TYPE: Permanent

COMPENSATION: Grade: 5.1 to 5.7

**Purpose of Job**

Carry out all job-related duties, as directed by any Supervisory Officer. Undertake maintenance, Inspections, and Testing of Fire protection systems/equipment, thus ensuring good tactical and operational knowledge of all equipment required for use as a firefighter at TCIAA Airports.

**Responsibilities Include**

* Participate in Fire and Rescue duties. Follow instructions from Senior Officers to ensure the effectiveness of the operation and minimize damage to life and property.
* Help maintain, inspect, test, and repair the Fire Service and associated equipment, and assist with records of all work undertaken to ensure the fire service operates effectively (if necessary after appropriate training).
* Carry out special duties such as pumping out excavations, fuel spillages, standby's for fueling with passengers on board and first aid etc.
* Participate in Fire Service drills and simulation exercises and attend de-briefing sessions to enhance or refresh skills, thus maintaining a fully effective service.
* Be competent in written English to produce all documentation to a good standard, enabling such documents to withstand scrutiny during any legal inquiry (in particular, the station logbook).
* Conduct educational tours of the Fire Station, explaining the operation of the section, and providing customer service to staff, other company employees, and external members of the public.
* Undertake any required specialist skills after training to ensure that the Fire Service is stand-alone and self-sufficient, e.g., line and ladder testing, hose repair, B.A. maintenance, first aid instructor, B.A. instructor, etc.
* Participate in Fire Station general housekeeping duties, including self-catering and cleaning.
* Maintain Cardiovascular Fitness Level as specified by TCIAA Fire Service Policy.

**Qualifications**

* The following Qualifications are desirable.
* Acquisition of the necessary operational expertise and experience to perform the role.
* Holder of a CAA/ICAO Firefighter Certificate.
* Be prepared to continuously develop Personal knowledge and expertise as determined by the FSM.
* Computer literate and familiar with Microsoft Office.
* Medically fit to fulfill firefighter duties.

***SALARY: $37,000.00 per annum***

**Qualified candidates should submit their Resume and Cover Letter via email before:**

 **May 7, 2024**

 **to:**

The Human Resources Department

Turks and Caicos Islands Airports Authority

Providenciales International Airport Telephone# 649-946-4420, Fax# 9415996. Email: hrrecruitment@tciairports.tc