



TURKS AND CAICOS ISLANDS
AIRPORTS AUTHORITY



Tuesday, November 5th, 2024

Circulated and Submitted Electronically.

Dear TCI Based Contractors

**RE: CLIFFORD GARDINER INTERNATIONAL AIRPORT CIVIL
INFRASTRUCTURE SURVEYS**

The Turks & Caicos Islands Airports Authority (“TCIAA”) is requesting from suitably qualified and experienced proposers with a valid contractor’s business license, the submission of a proposal, inclusive of labor and equipment to conduct surveys for civil infrastructures at Clifford Gardiner International Airport.

Proposers must read the information contained in the Request for Proposals (“RFP”) to understand how to submit the proposal, what studies must be done before preparing a proposal, what documents must accompany the submission, and what legal obligations the Proposer is submitting to by providing a successful bid.

Any Proposer wishing to be considered for this work must submit the information requested in this RFP by the stated deadline and, if required, participate in an interview. Proposals must be received via email at vernardgrant@tciairports.tc on or before **November 22nd, 2024**.

Sincerely,

Mr. Vernard Grant

Project Officer

Turks & Caicos Islands Airports Authority

Email: vernardgrant@tciairports.tc

Providenciales International Airport Providenciales, Turks and Caicos Islands, B.W.I

(649) 946-4420 (649) 941-5996 info@tciairports.tc

www.tciairports.tc

REQUEST FOR PROPOSALS

For

CLIFFORD GARDINER INTERNATIONAL AIRPORT CIVIL INFRASTRUCTURE SURVEYS

Issued: November 5th, 2024

Submission Deadline: November 22nd, 2024

Addressed To

The Turks & Caicos Islands Airports Authority
Howard Hamilton International Airport
Providenciales, Turks and Caicos Islands

Attn: Mr. Vernard Grant, Project Officer

Email: vernardgrant@tciairports.tc

TCIAA RFP NO: TCIAA 24/25_016

A. PURPOSE

The Turks and Caicos Islands Airports Authority (TCIAA) is seeking qualified contractors to perform comprehensive land surveys, completed with levels, contours and marking out of specified proposed infrastructure at Clifford Gardiner International Airport, North Caicos. These surveys will serve as vital reference points for the North Caicos Redevelopment initiative.

B. COMPANY BACKGROUND

The TCIAA is a statutory body established in 2006 following the split of the Civil Aviation Department into the Civil Aviation Authority and Airports Authority. TCIAA is mandated for the constructing, controlling, and managing of airports; providing and maintaining runways, taxiways, and terminals for the efficient operation of airports; providing facilities for Customs and Immigration Services, and Health and Security checks; and for incidental and associated purposes.

C. SCOPE OF SERVICES

The contractor will be responsible for performing detailed surveys across multiple areas of the Clifford Gardiner International Airport in North Caicos. The surveys will provide needed information that will guide the planning, design, and implementation phases of the project.

Intended Areas of Survey

The surveys are to be conducted at the following locations:

i. Survey and Marking of the Proposed Road to the New Terminal Site:

- Perform a detailed topographical survey of the proposed road alignment from the main road to the new terminal site location.
- Mark out the roads boundaries, elevations
- Establish reference points for future construction.

ii. Survey of Existing Runway:

- Conduct a comprehensive survey of the existing runway and surrounding areas to establish accurate elevations

- Provide markings and reference points for ongoing and future runway related maintenance work.
- Ensure compliance with aviation standard and safety regulations
- runway strip.

iii. Survey of New Proposed Fenceline:

- Perform a detailed survey and marking out of the designated fence line around the airport perimeter.
- Ensure that the survey includes precise measurements and alignments that comply with security and regulatory standards.
- Provide clearly visible markings to delineate the fenceline for future construction.
- Provide layout site plan of the fenceline

iv. Survey for Underground Utilities/Infrastructure:

- Survey and mark out the proposed utility route including location of underground services such as water, electrical and communication lines.
- Mark key points such as trenching locations, manholes and junction boxes for future excavation and installation activities.

Deliverables:

Contractors are to submit comprehensive survey reports with detailed measurements, levels, and markings. Clearly indicating the boundaries, contours, and elevation data for each surveyed area.

Contractors must mark/peg all key points for future reference during construction, ensuring that all markings are clearly visible for the duration of the construction phase.

The contractor MUST coordinate with TCIAA to ensure that survey results are aligned with the overall development plan.

AutoCAD files for integration with existing airport design documents.

Digital and hard copies of the final survey data and as-built documentation.

D. PROPOSAL REQUIREMENTS

The Proposer shall include in its proposal, at a minimum, the information outlined below in a manner that demonstrates the Proposer's competence and qualifications for the satisfactory performance of the services identified in this RFP.

Your proposal should be supported by:

1. Completed and signed Certificate of Non-Collusion.
2. A TCIAA Corporate Profile Sheet / TCIAA Client Profile Sheet to be filled out as appropriate and accompanied by relevant supporting information.
3. Detailed approach to how the survey work will be performed, including equipment to be used, and quality control.
4. Proposed timeline for completing the work outlined in the Scope of Work.

The information outlined below may be used as a guide to demonstrate your and your company's competence and qualifications for the satisfactory performance of the scope of services identified above.

1. Statement of Qualifications:

- a. The Proposer shall provide a cover letter expressing interest in the project and providing a brief overview of their experience in developing projects of a similar size, scope, and complexity as required by this RFP.
- b. The Proposer shall provide a statement of qualifications including a valid business license and any other qualifying documents, demonstrating your ability and resources to perform the required services.
- c. A statement as to whether the Proposer is presently or in the past involved in any litigation and or if the Proposer has ever been disqualified, removed, or otherwise prevented from proposing or continuing service.

2. Methodology

The proposer is required to present a detailed approach and methodology of the scope of services required, demonstrating a clear understanding and their ability to complete within agreed cost and duration.

3. Work Plan

The proposer must submit a detailed timeline or work plan outlining project schedule. This schedule should demonstrate the proposed duration for the completion of the specified works as outlined in the Scope of Services above.

4. Complete Project Pricing

Provide detailed breakdown of costs including labor, equipment and any other anticipated expenses.

E. SELECTION PROCESS

All proposals will be reviewed and assessed based on, but not limited to service quality, experience, and pricing.

The TCIAA reserves the right to reject a non-responsive proposal that does not include the documents required to be submitted by this RFP.

The TCIAA reserves the right to request clarifications or additional information from any or all Proposers regarding their proposals.

The TCIAA also reserves the right to negotiate the agreement with the highest-ranked

References

Provide at least two references from similar projects completed in the past five (5) years.

F. SUBMISSION REQUIREMENTS

Proposers shall submit copies of their proposal in a Portable Document File (PDF). Submissions must be emailed to vernardgrant@tciairports.tc with the caption “CIVIL INFRASTRUCTURE SURVEY – CLIFFORD GARDINER INTERNATIONAL AIRPORT [RFP NO. TCIAA 24/25_016]” to:

Vernard Grant
Project Officer
Turks and Caicos Islands Airports Authority
Howard Hamilton International Airport
Providenciales, Turks and Caicos Islands

Proposals must be received by Friday, November 22nd, 2024, at 4:00 PM.

Required Pre-Proposal Site Visit

Before proposal submission, Proposers are REQUIRED to visit the site at the Clifford Gardiner International Airport to make a complete survey of the proposed works and gather any information not included in this specification that is necessary for the Proposer to submit an accurate and true proposal that fulfills the requirements of this RFP.

Site Visit Dates: November 6th-21st 2024
Clifford Gardiner International Airport

Scheduling Contact: Kevin Swann (cell) 649-232-0538

By accepting this request for proposal, you agree to keep in confidence all information provided to you, whether written or oral, in relation to this Request For Proposal (RFP) and/or in relation to the Company's business which is not already in the public domain, to use it only for the purposes of this RFP and for no other reason and not to disclose any of the said information to any third party. You will bear any costs and expenses incurred by you in relation to this RFP and the said information shall be kept confidential unless it lawfully becomes public knowledge.

Should you have any further questions, please do not hesitate to contact the undersigned:

Mr. Vernard Grant

Project Officer

Turks & Caicos Islands Airports Authority

Email: vernardgrant@tciairports.tc