

CLEANING STOCK ROOM SUPERVISOR

Job Advertisement

Reporting To:	Terminal Manager	
Division:	Terminal	
Grade Level:	4.1	
Remuneration:	\$32,550.00	
Special Requirements:		
Employment Type: ☒ Continuous Employment ☐ Fixed Term Contract ☐ Independent Contractor ☐ Consultant ☐ Intern	Hours: ☒ Full-Time ☐ Part-Time ☐ Shift ☐ Casual/Flexible	Location: ☐ All Islands ☒ Providenciales ☐ Grand Turk ☐ Salt Cay ☐ North and Middle Caicos ☐ South Caicos

About The Turks and Caicos Islands Airports Authority

The Turks and Caicos Islands Airports Authority ("TCIAA") (established under The Airports Authority Ordinance, Ord.11 of 2005) is responsible for constructing, controlling, and managing airports and providing and maintaining runways, taxiways, and terminals for the efficient operation of airports in the Turks and Caicos Islands. Its current portfolio consists of owning and operating six airports while providing air navigation services for the low-level airspace above the territory. Our mission is to provide world-class airport facilities and operations through high standards in safety, security, quality, efficiency, innovation, and customer service, recognizing their importance to the overall socio-economic development and strategic growth of the Turks and Caicos Islands.

About the role

To ensure efficient and effective daily supervision of the Terminal Cleaners. The cleaning supervisor oversees janitorial tasks, including maintaining terminal and landside areas.

Responsibilities and Key Deliverables

- Cleans building floors by sweeping, moping, scrubbing, waxing and polishing them
- Using electrically powered scrubbing and polishing machines to burnish, scrub, polish, and spray clean floors (after receiving proper instruction and training).
- Gathers, cleans and empties trash bins.

- Regularly services, cleans and replenishes consumable items (soap, toilet rolls, paper towels) in restrooms.
- Cleans and polishes furniture and fixtures.
- Dust furniture, walls, machines, and equipment.
- Mixes water, detergents, or acids in containers to prepare cleaning solutions according to specifications.
- Steam-cleans vacuum or shampoo carpets.
- Strips, seals, finish, and polish floors.
- Able to work shifts, weekends, and holidays.
- Supervision of Terminal Cleaning staff.
- Any other duties that may be assigned by the Assistant Terminal Manager or the Executive Terminal Manager.

Qualifications

- High School Diploma or equivalent.
- Proven experience in a cleaning or janitorial role.

Core Competencies

- Strong leadership and supervisory skills.
- Excellent communication and interpersonal abilities.
- Knowledge of cleaning techniques, equipment, and chemicals.
- Ability to manage and prioritize tasks effectively.
- Attention to detail and high standards of cleanliness.
- Problem-solving skills and ability to handle conflicts.
- Health and safety training or certification.
- Flexibility to work varied shifts and weekends if required.

Physical Requirements

- Ability to stand for extended periods.
- Ability to lift and carry objects.
- Ability to work flexible shifts, including evenings, weekend, and holidays.

Benefits

- Optional Participation in Private Medical Insurance (with Life Policy included).
- Optional Participation in Employee Savings Program.
- TCIG Public Sector Employee Pension Scheme.
- Training and Certification Opportunities as determined and/or required and/or appropriate by the CEO.

The Turks and Caicos Islands Airports Authority (TCIAA) is committed to diversity, equity, inclusion, and accessibility in the workplace. Diversity is ingrained in who we are and how we do business. We, therefore, welcome applicants regardless of ethnicity, gender, ability/disability, religion, and sexuality.

Interested individuals must submit:

- **Cover letter,**
- **Resume,**
- **2 References testifying to character and competency for the role,**
- **A police record, and**
- **Proof of status**

No later than December 12th, 2025 to:

Human Resources Manager
Turks and Caicos Islands Airports Authority
Providenciales International Airport
Telephone# 649-941-8692, Fax# 9415996. Email: hrrecruitment@tciairports.tc

Turks and Caicos Islanders Preferred