

# CLEANER

## Job Description

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| <b>Reporting To:</b>                                                                                                                                                                                                                                              | Facilities Manager / Facilities Maintenance Supervisor                                                                                                                                       |                                                                                                                                                                                                                                                                                                    |
| <b>Division:</b>                                                                                                                                                                                                                                                  | Facilities                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                    |
| <b>Grade Level:</b>                                                                                                                                                                                                                                               | 1.1                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                    |
| <b>Remuneration:</b>                                                                                                                                                                                                                                              | \$9.12 per hour                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                    |
| <b>Special Requirements:</b>                                                                                                                                                                                                                                      | N/A                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                    |
| <b>Employment Type:</b><br><input checked="" type="checkbox"/> Continuous Employment<br><input type="checkbox"/> Fixed Term Contract<br><input type="checkbox"/> Independent Contractor<br><input type="checkbox"/> Consultant<br><input type="checkbox"/> Intern | <b>Hours:</b><br><input checked="" type="checkbox"/> Full-Time<br><input type="checkbox"/> Part-Time<br><input type="checkbox"/> Part-Time Shift<br><input type="checkbox"/> Casual/Flexible | <b>Location:</b><br><input type="checkbox"/> All Islands<br><input checked="" type="checkbox"/> Providenciales<br><input type="checkbox"/> Grand Turk<br><input type="checkbox"/> Salt Cay<br><input type="checkbox"/> North and Middle Caicos<br><input checked="" type="checkbox"/> South Caicos |

## About The Turks and Caicos Islands Airports Authority

The Turks and Caicos Islands Airports Authority (TCIAA), established under the Airports Authority Act, is responsible for the development, operation, and management of airport infrastructure across the Turks and Caicos Islands.

TCIAA operates six airports and provides air navigation services within the territory's low-level airspace. Our mission is to deliver world-class airport facilities and operations through excellence in safety, security, efficiency, innovation, and customer service—supporting the nation's socio-economic development and growth.

## About the role

The **Terminal Cleaner** is responsible for maintaining the cleanliness and sanitation of the airport terminal and surrounding facilities. This position ensures that all assigned areas including restrooms, lounges, check-in counters and public areas are cleaned and maintained to a high standard. Terminal Cleaners must respond quickly to cleaning requests, assist during emergencies and provide a clean and welcoming environment for passengers and staff.

## Responsibilities and Key Deliverables

### Cleaning Duties

- Clean and sanitize restrooms, terminal floors, seating areas and public spaces.
- Sweep, mop, vacuum and remove trash from assigned areas.
- Clean glass, counters, elevators, doors and high-touch surfaces.
- Restock restroom supplies including tissue, soap and paper towels.
- Ensure all assigned areas remain clean and presentable throughout the shift.

### **Terminal Operations Support**

- Conduct regular restroom and terminal inspections.
- Respond quickly to spills, leaks and emergency cleaning situations.
- Assist during irregular airport operations and high passenger traffic periods.
- Report maintenance concerns such as leaks, damaged fixtures or lighting failures to supervisors.

### **Safety & Compliance**

- Follow all airport safety and security procedures.
- Use cleaning chemicals and equipment safely and correctly.
- Wear proper uniform and personal protective equipment (PPE).
- Maintain awareness of passengers and restricted airport areas.

### **Teamwork & Communication**

- Communicate effectively with supervisors and fellow team members.
- Assist co-workers when operational demands increase.
- Report operational issues or emergencies immediately.

### **Other Duties**

- Perform additional tasks as assigned by the Management.

## **Qualifications and Experience**

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### **Education:**

- High School or equivalent preferred with basic reading and writing skills

### **Experience:**

- Previous janitorial or cleaning preferred but not required. Experience working in airports, hotels, commercial building or public facilities is asset. Experience using cleaning equipment and chemicals is beneficial

### **Core Skills:**

- The ability to work in a fast-paced environment. Dependability, punctuality and professionalism, attention to detail and cleanliness standards. Good Communication, ability to follow instructions and the ability to respond quickly to spills and emergency cleaning situations.

### **Knowledge and Certifications:**

- Basic knowledge of cleaning methods and sanitation practices. Understanding of workplace health and safety procedures. Knowledge of proper use of cleaning chemicals and equipment. Basic knowledge of customer service within a public environment

## **Key Competencies**

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- Maintain high cleanliness standards throughout assigned terminal areas.

- Ensure restrooms remain clean, sanitary and fully stocked at all times.
- Complete assigned cleaning tasks within scheduled timeframes.
- Respond promptly to spills and emergency cleaning requests.
- Maintain safe working practices and follow airport security procedures.
- Ensure all waste is removed and disposed of properly.
- Report maintenance and safety concerns in a timely manner.
- Contribute to a clean, safe and welcoming environment for passengers, staff and visitors.
- Demonstrate punctuality, professionalism and reliability during all shifts.

## Working Conditions

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- Airport terminal environment.
- Exposure to cleaning chemicals and busy passenger areas.
- Shift work including mornings, evenings, weekends and public holidays

## Benefits

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- Mandatory Participation in Private Medical Insurance (with Life Policy included)
- Optional Participation in Employee Savings Programme
- TCIG Public Sector Employee Pension Scheme
- Training and Certification Opportunities as determined and/or required and/or appropriate by the CEO.

## Why Join TCIAA?

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- Be part of a critical national infrastructure organisation.
- Contribute directly to the safety and efficiency of airport operations.
- Access opportunities for technical training and professional development.
- Work in a dynamic, team-oriented, and safety-focused environment.

## Application Requirements

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- **Cover letter**
- **Resume**
- **Two (2) professional references attesting to character and competency**
- **Enhanced police record (purpose Airport ID)**
- **Proof of status**

**No later than October 9, 2026, to:**

Human Resources Manager  
 Turks and Caicos Islands Airports Authority  
 Walter E. Cox Administration Building  
 Howard Hamilton International Airport  
 Telephone# 649-338-5420 Email: [hrrecruitment@tciairports.tc](mailto:hrrecruitment@tciairports.tc)