



THE  
GOVERNMENT OF THE  
TURKS & CAICOS ISLANDS

**TCIA**

TURKS AND CAICOS ISLANDS  
AIRPORTS AUTHORITY

**INTERMEDIATE INFRASTRUCTURE BUSINESS  
CASE FOR THE REDEVELOPMENT OF THE  
HOWARD HAMILTON INTERNATIONAL  
AIRPORT**

**ANNEX 9**

**FIRST SITE VISIT TIMETABLE**



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ALC GIDE  
*Legal Advisor*

**PROVIDENCIALES INTERNATIONAL AIRPORT REDEVELOPMENT CONSULTANCY**

**CONSULTANT SITE VISIT  
TENTATIVE AGENDA**

*23<sup>rd</sup> May 2022 – 26<sup>th</sup> May 2022*

**Monday, 23<sup>rd</sup> May 2022**

09:30 – 10:00	Meeting with Rubis [Fuel]	<i>Border Conference Room</i>
10:00 – 10:45	Meeting with Director of Contracts & Procurement Department	<i>Border Conference Room</i>
11:00 – 12:00	Meeting with Attorney General's Chambers	<i>Border Conference Room</i>
12:00 – 13:00	<b>LUNCH</b>	
13:30 – 14:30	Meeting with TCIAA CEO, Human Resources, Dept. CEO's	<i>Border Conference Room</i>
14:45 – 15:45	Joint Meeting with TCIAA Environmental, Terminal Manager, Quality, and Health and Safety	<i>Border Conference Room</i>
17:00 – 18:00	Airside Canopy Groundbreaking Event	PLS Airport

**Tuesday, 24<sup>th</sup> May 2022**

08:30-9:00	Briefing with TCIAA Project Team	<i>Border Control Conference Room</i>
09:15 – 10:00	Meeting with CEO, Dep CEO Operation, Board Infrastructure Committee, Projects Management Team (Planning & Strategy)	<i>Border Control Conference Room</i>
10:15 – 10:45	Meeting with Operations, Maintenance and Security	PLS Airport
10:45 – 12:00	Landside Tours: Ground transportation interface facilities including airport accesses, car parks (public short stay/long stay, employees...), curbside.	PLS Airport



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LUNCH	
12:15 – 13:30	PLS Airport
13:30 – 15:30	Passenger Terminal Building, including: Departures, process facilities, Departure Hal, Check-in Area; Boarding Facilities; Customs and Immigration Check-Points, Security Control, Boarding pass check, Commercial areas, Boarding gates, holding areas, BHS, Arrivals process facilities, Transit facilities
15:30 – 17:00	PLS Airport
	Airside and Related Tour: <ul style="list-style-type: none"> <li>- Runway &amp; Taxiways</li> <li>- Apron. Contact &amp; Remote Stands (Test area)</li> <li>- Cargo Area, MRO and Logistics</li> <li>- General Aviation Area, including hangars and Aeroclub</li> <li>- TWR Naviaids (ILS, VOR, DME, other)</li> <li>- ARFF Station</li> <li>- Water/Sewage Treatment Plant</li> <li>- Fuel Farms</li> </ul>
17:15 – 6:00	Office of Premier
20:00	DINNER
<b>Wednesday, 25<sup>th</sup> May 2022</b>	
8:30 – 9:45	Turks and Caicos Civil Aviation Authority and Ports Authority of the TCI
10:00 – 12:00	<p><b>Formal Kick-Off Meeting with Cabinet:</b></p> <ul style="list-style-type: none"> <li>- Introduction, review of project objectives, team presentation and scope of works</li> <li>- Initial Traffic and Infrastructure Assessment</li> <li>- Legal Approach and Requirements</li> <li>- Q&amp;A</li> </ul>
12:00 – 13:30	<p style="text-align: center;"><b>LUNCH</b></p> <p style="text-align: center;"><i>With Reps from Ministry Tourism, Tourist Board, Turks and Caicos Hotel and Tourism Association</i></p>



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13:45 – 14:45	Meeting with Ministry of Immigration and Border Services	Border Conference Room	Control Conference Room
14:45-15:30	Meeting with Caicos Oil [Fuel Farm Operator]	Border Conference Room	Control Conference Room
15:30 – 16:00	Meeting with Finance Team	Border Conference Room	Control Conference Room
16:00 – 17:30	Meeting with FBO's / Split Team for 45 Min courtesy call Meetings: 1. Blue Heron (16:00 – 16:45) 2. Provo Air (16:00 – 16:45) 3. Business Aviation (16:45 – 17:30) 4. Cairsea (16:45 – 17:30)		
<b>Thursday, 26<sup>th</sup> May 2022</b>			
8:30 – 9:30	Meeting with Airline Reps & TC Handling	TCI Civil Aviation Conference Room, 1B, Courtyard Plaza	
9:30 – 10:30	Airport Concessions/Rental Agents (limited to 1 rep per concession in attendance)	TCI Civil Aviation Conference Room, 1B, Courtyard Plaza	
10:30 – 11:30	Ministry of Infrastructure, Physical Planning, and Public Works (Department Reps)	TCI Civil Aviation Conference Room, 1B, Courtyard Plaza	
11:30 – 12:30	Ministry of Finance, Trade and Investment, including Invest TCI	TCI Civil Aviation Conference Room, 1B, Courtyard Plaza	
12:30 – 13:30	<b>LUNCH</b>		
13:30 – 14:00	Meeting with IT Department	Border Conference Room	Control Conference Room
14:30 – 15:30	Department of Environment & Coastal Resources	Border Conference Room	Control Conference Room